Recovering Password

Users for Littleton eTRAKiT Portal can recover and reset their passwords through their profiles. Follow the steps below to recover and reset your Littleton eTRAKiT Portal password. For new contractors, once you have received your AEC license number, to create your password, follow the Contractor Password instructions below using Forgot Password.

Step 1: Forgotten Password
If you forget your password, on the home screen click the link for Forgot Password in the top right corner.
Step 2: Select your Profile Type
If you are a contractor that has a license with the City of Littleton, select CONTRACTOR. Users that are not contractors should select PUBLIC REGISTERED.

Contractor Password:
To recover or create a password that is associated with a contractor account, enter in the email address associated with the account and click Reset Password to proceed.

An email with the necessary information to reset your password will be sent to the email address provided. If an account is not found with the email address provided you will get a message “Unable to locate email address.” If you believe you have an account and are unsure what email account is associated to it, please contact the Permit Desk at 303-795-3751.
Public Registered Password:

Users that are not contractors will use a public profile for logging into Littleton eTRAKiT Portal.

To recover your user information, enter the user name that is associated with the account.

Click **Reset Password** to proceed

An email with the necessary information to reset your password will be sent to the email address on the account. If an account is not found with the username provided you will get a message “Unable to locate credentials.” If you believe you have an account and are unsure what email account is associated to it, please contact the Permit Desk at 303-795-3751.
Changing password

To change your password while logged in, click VIEW/EDIT PROFILE at the top of the page.
Click on **CHANGE PASSWORD**

A pop up window will appear, click to the right of **Current Password** and enter your existing password. Click to the right of **New Password** to enter your new password. Re-enter your new password to the right of **Confirm Password**. Click **SAVE**.