

LITTLETON MUSEUM BOARD  
Minutes of Proceedings  
November 2, 2020

Present: Karen Wojdyla - Chair  
Joseph Haynes - Vice Chair  
Emily Cassidy  
Katherine McMurray  
Stephanie Saunders  
Denise Weed  
Kelly Milliman, City Council Liaison

Absent: Carrie Wheeler

Also Present: Tim Nimz, Director Library and Museum Services  
Becky Kosma, Office Manager

**I. Call to Order**

Determining that a quorum was present, Chair Karen Wojdyla called the meeting to order at 6:31 p.m. via Zoom and the following business was transacted.

**II. Minutes of October 2020**

Ms. McMurray made a MOTION to accept the minutes as presented. Ms. Saunders seconded the motion.

Ayes: Wojdyla, Cassidy, McMurray, Saunders, Weed

Nays: None

Absent: Haynes, Wheeler

MOTION PASSED: 5-0

**III. City Council Liaison Report**

Ms. Milliman reported that discussions on Littleton's major corridors will ramp up in November as City leaders continue to update the unified land use code.

#### **IV. Director's Report**

- A. October's attendance reached 5,200 thanks to a very successful pumpkin patch that operated for 10 days. Thanks in part to good weather, sales reached just over \$7,000.
- B. Holiday's Evening will not be held this year in its normal format. A 100% virtual alternative is being created by the interpretive staff and Ms. Casey.
- C. Active COVID-19 cases are on the rise again. With that in mind, City Manager Mark Relph has asked department heads to revisit sliding back to stage 1 restrictions and possible closures.
- D. Grant proposals have been submitted to a generous local foundation. Proposed projects include an update to the video orientation space and creating a new exhibit space to interpret the Ice House located on the 1860s Farm. The foundation is expected to make their selections in mid-November.
- E. Education and Interpretation Curator Suellen Winstead has resigned. Ms. Kosma is acting curator for that position until at least the end of the year.

#### **V. New Business**

None.

Mr. Haynes joined the meeting at 6:49 p.m.

#### **VI. Old Business**

Ms. Murray reported that LACC is working on strategic planning and an action plan by the end of the year.

#### **VII. Adjournment**

At 6:57 p.m. Ms. Saunders made a MOTION to adjourn the meeting. Ms. Weed seconded the motion.

Ayes: Wojdyla, Haynes, Cassidy, McMurray, Saunders, Weed

Nays: None

Absent: Wheeler

MOTION PASSED: 6-0

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Tim Nimz, Director of Library and Museum Services

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Becky Kosma, Office Manager