



Meeting Notes

Date: July 29, 2021

Time: 2:00 pm – 3:30 pm

Format: TEAMS Virtual Meeting

Microsoft Teams meeting

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Invited Participants (via e-mail):

Name	Represents	In Attendance
Tiffany Hooten	Finance	Yes
Noel Mink	HR	
Jaclyn Stewart	HR	Yes
Brian Rauzi	Police	Yes
David Scott	Police	
Kathleen Osher	City Manager's Office	Yes
Daniel Kim	Police	Yes
Steve Skundberg	Police	
Jared Martin	Innovest	Yes
Troy Jensen	Innovest	Yes
Cheryl Wilks	Innovest	Yes

Agenda Items:

**Matters, which require follow up, brought up at the meeting will also receive associated "action items."*

Item #	Item	Responsible
1.	Plan and Investment Quarterly Review	
2.	Empower transition update	

Start time: 2:07

1. Jared Martin: Quarterly Review 2nd Quarterly 2021
 - a. 25 year anniversary for Innovest
 - b. Review City of Littleton and Innovest relationship
 - c. Review current plan structure – also review to ensure correct as we transition from ICMA/Mission Square to Empower
 - d. Fee review – below industry average, half industry average for 457 plan
 - e. VT Retirement fund – not bale to provide this fund with Empower. All participants

The public is invited to attend. Please call 303-795-3857 at least forty-eight (48) hours prior to the meeting to receive meeting login information, or if you believe you will need special assistance or any reasonable accommodation in order to participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

will be contacted directly to assist and provide options.

- f. Review fund performance
2. Empower transition update
- a. Working on communication plan and plan documents.

End time: 2:51

Information on Innovest:

Innovest has a 22 year proven track record working with local government as co-fiduciaries. This means that they do not accept payment from any vendors but only from their clients. This insures a true co-fiduciary partnership. They help local government get the best from vendors while providing oversight and analysis that saves the plan money and reduces risk.

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