

LITTLETON MUSEUM BOARD  
Minutes of Proceedings  
August 4, 2014

Present: Amy Fischer  
Kelly Kordes Anton  
Cary Coopridner  
Kimberly Field  
Alys Novak  
Jean Ray  
Jerry Valdes, City Council Liaison

Absent: Rosalie Summers Bentzin

Also Present: Tim Nimz, Director  
Becky Kosma, Recording Secretary

I. Call to Order

Chair Amy Fischer called the meeting to order at 7:04pm.  
The attendance sheet was passed around for signature.

II. Minutes of June 2014

Ms. Ray made a MOTION to accept the minutes as presented. Ms. Novak seconded the motion.

Ayes: Anton, Coopridner, Field, Fischer, Novak, and Ray

Nays: None

Absent: Bentzin,

MOTION PASSED: 5-0

III. City Council Liaison Report

A. Police Chief Stephens has hired a crime analyst. Overall, crime is down in Littleton, but a few hotspots continue to be areas of concern.

B. Urban renewal efforts have been ill received by the community. The LIFT Board will need to retool their approach before any positive progress is made.

C. The Department of Wildlife is testing water in Ketring Lake to determine the cause of the fish die-off. South Suburban will continue removing dead fish on a daily basis.

IV. Director's Report

A. The monthly report for July was distributed. Museum attendance is still strong for the year. A calf was born on the 1890s farm on July 18. Her name is Gardenia.

C. This year's summer concert series was well attended despite weekly threats of foul weather. This year's series was on track to set an attendance record, but the last concert was canceled due to weather.

D. Approximately 150 tickets have been sold for this year's Old Timers' Luncheon.

E. The Frida Kahlo exhibit will be open through August 17 and the WWII exhibit is enjoying very good attendance of new and repeat visitors.

F. Facility Rentals are slow, but steady. A total of 28 rentals have been booked generating \$1,300 in revenue. Mr. Nimz noted that many inquiries are from people who understand the rental rates, but are hoping to use the space free of charge.

G. Ms. Novak asked if there was a report on captured zip codes. The zip code study began in June, so a useful report is not yet ready.

H. Ms. Anton asked why the WWII started with a leftward route. Mr. Nimz explained that a leftward route is the industry standard for historical exhibits. Ms. Anton also noted that she had spotted a few typographical errors in the exhibit labels. Mr. Nimz asked for her to point them out specifically so they can be corrected.

V. New Business

The 2015 City Budget instructions were for a status quo budget. Mr. Nimz distributed copies to the Board Member of the budget request he submitted for the Museum and Library. Very few changes were made from last year's budget to this year's request. A few small increases such as the Smithsonian Affiliate Membership and maintenance fees were noted. The only major increase included in the proposed budget came from the Fine Arts Board. FAB is requesting an additional \$20,000 for a major installment as part of Littleton's gateway project.

Ms. Field asked if the Museum has applied for SCFD funds. Mr. Nimz explained that the Museum's operating budget is not large enough to apply at the Tier II level. However, if a specific project was identified the Museum would have a fair chance at being awarded Tier I funds.

VI. Old Business  
None.

VII. Adjournment

At 8:17pm Ms. Field made a MOTION to adjourn the meeting. Ms. Novak seconded the motion.

Ayes: Anton, Coopriider, Field, Fischer, Novak, and Ray

Nayes: None

Absent: Bentzin,

MOTION PASSED: 5-0

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Tim Nimz, Director

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Becky Kosma, Recording Secretary