

LITTLETON MUSEUM BOARD
Minutes of Proceedings
October 6, 2014

Present: Amy Fischer
Kelly Kordes Anton
Cary Coopridner
Kimberly Field
Alys Novak
Jean Ray

Absent: Jerry Valdes, City Council Liaison

Also Present: Tim Nimz, Director Library & Museum Services
Becky Kosma, Recording Secretary

I. Call to Order

Chair Amy Fischer called the meeting to order at 7:07pm.
The attendance sheet was passed around for signature.

II. Minutes of September 2014

Ms. Field made a MOTION to accept the minutes as presented. Ms. Novak seconded the motion.

Ayes: Anton, Coopridner, Field, Fischer, Novak

Nays: None

Absent: None

Abstain: Ray

MOTION PASSED: 5-0

III. City Council Liaison Report
None.

IV. Director's Report

A. City Council budget workshops are progressing well. The Museum budget only saw minor increases in a few areas relating to building maintenance. A proposed annex to Bemis Library has passed the first hurdle in the budget process. It is unclear if final approval will be given to this substantial project.

B. Attendance at the Craft Fair was 14,922. The weather forecast for Harvest Festival is good. Overall attendance for the year is still tracking strong.

V. New Business

Ms. Novak reported that she spoke with Ms. Kosma regarding the volunteer program. She learned that a BBQ for volunteers is planned for November 9. Ms. Novak encouraged all Board members to attend to show their support. Ms. Kosma asked Board Members to RSVP by November 5 in an effort to keep numbers for the catering accurate.

VI. Old Business

- A. Ms. Fischer asked if City Council planned on replacing Ms. Bentzin. Mr. Nimz has discussed the situation with City Manager Michael Penny and they decided that with no pressing business or workload for the Board, the appointment could wait until the normal round of appointments is made in March.
- B. Ms. Novak asked if an arrow had been placed in the WWII exhibit to direct visitors through the exhibit. Mr. Nimz noted that he thought the issue was already put to rest when he explained industry and professional standards to the Board. He does not feel an arrow is necessary. Ms. Novak reported that all of the groups she brought to the exhibit entered the right instead of the left. Of the 28 groups that Mr. Nimz observed only three entered to the right, but each self-corrected. Ms. Ray noted that signs do not change behavior. Mr. Nimz asked the Board to remember that industry standards are heavily considered when designing exhibits. Discussion continued and the Board agreed that an arrow was not necessary.
- C. Ms. Novak asked again why labels in some exhibits are beside the object and some labels are below the object. The Frida Kahlo exhibit was difficult for some visitors to read because they were placed below the object. Unfortunately, there is not a formula that works for everyone all of the time.

VII. Adjournment

At 7:50pm Mr. Coopridier made a MOTION to adjourn the meeting. Ms. Ray seconded the motion.

Ayes: Anton, Coopridier, Field, Fischer, Novak, Ray

Nays: None

Absent: None

MOTION PASSED: 6-0

Tim Nimz, Director Library and Museum Services

Becky Kosma, Recording Secretary