

# LITTLETON MUSEUM BOARD

Minutes of Proceedings

April 6, 2015

Present: Amy Fischer  
Kimberly Field  
Alys Novak  
Jean Ray  
Yolanda Meade  
Jerry Valdes, City Council Liaison

Absent: Kelly Kordes Anton  
Cary Cooprider

Also Present: William Hastings, Curator of Exhibits  
Becky Kosma, Recording Secretary

## I. Call to Order

Chair Amy Fischer called the meeting to order at 7:05pm.

Ms. Fischer welcomed new Board Member Yolanda Meade to her first meeting. Board Members introduced themselves.

## II. Minutes of February 2014

Ms. Ray made a MOTION to accept the minutes as presented. Ms. Novak seconded the motion.

Ayes: Fischer, Meade, Novak, Ray

Nays: None

Absent: Cooprider, Anton

MOTION PASSED: 4-0

## III. City Council Liaison Report

City Council Member Jerry Valdes reported on the resignation of City Council Member Randy Stein. A replacement for Mr. Stein will be appointed by City Council in the next few weeks.

## IV. Director's Report

A. Mr. Hastings distributed the monthly report for March and reviewed upcoming exhibits and programs including the Fiber Festival on April 18. Ms. Ray asked why group visits were drastically down from last year. Ms. Kosma reported that many schools were having difficulty scheduling field trips around the standardized testing schedule in March. Reservations for April and May are currently at normal levels.

B. Ethic statements and updated rosters were also distributed. Board Members were asked to read, sign, and return the ethic statements by the next meeting.

## **V. New Business**

A. Mr. Hastings gave a brief presentation on exhibit planning. He covered layout, storylines, and schedules. Mr. Hastings also discussed how objects are borrowed from other institutions and how materials from previous exhibits are repurposed to keep costs low. Board Members asked a few questions regarding attracting a wide variety of audiences. Mr. Hastings explained that exhibits are supported by a variety of programming targeting several segments of the population.

## **VI. Adjournment**

At 7:55pm Ms. Ray made a MOTION to adjourn the meeting. Ms. Field seconded the motion.

Ayes: Fischer, Meade, Novak, Ray

Nays: None

Absent: Coopridier, Anton

MOTION PASSED: 5-0

Following adjournment Board Members were invited to join Mr. Hastings in the Museum Galleries for an continuation of his presentation on exhibit planning.

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Tim Nimz, Director Library and Museum Services

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Becky Kosma, Recording Secretary