



Building and Code Enforcement Division
 Community Development Department
 2255 West Berry Avenue
 Littleton, Colorado 80120
 (303) 795-3751

BUILDING BOARD OF APPEALS APPLICATION

Case Number

Instructions	<p>1. The Building Board of Appeals is empowered to hear and decide appeals of orders, decisions, or determinations made by the building official relative to the application and interpretations of Littleton code and to determine the suitability of materials and methods of construction. The board of appeals shall hear all matters concerning complaints for the suspension or revocation of the licenses or registration certificates as addressed in title 3, chapter 16 of this code. Any decision of the board of appeals shall be final on the date that is rendered and shall be subject to judicial review. The board of appeals shall have no authority relative to the interpretations of the administrative provisions of Littleton Code nor shall the board be empowered to waive the requirements of this code.</p> <p>2. All appeals to the Board must be within the scope of authority described above. Only those items requested in writing will be considered. Any appeal that has been submitted to the Board for consideration requires action by the Board. Appeals will not be heard unless the appellant is in attendance. Such appeal may be withdrawn by the applicant, provided the withdrawal request is in writing.</p> <p>3. Once an application for appeal has been received by the Building and Code Enforcement Division, city staff will schedule a hearing on the appeal for the next available meeting date of the Building Board of Appeals.</p> <p>4. THIS FORM MUST BE SIGNED BY THE PROPERTY OWNER OR AGENT AUTHORIZED BY THE PROPERTY OWNER.</p>
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APPLICANT: FILL BELOW THIS LINE , THIS SIDE ONLY. PLEASE PRINT OR TYPE.

	Project Address	Lot	Block	Subdivision	Unit
	Owner's Name	Owner's Mailing Address		Zip	Telephone
	Designer's Name	Designer's Mailing Address		Zip	Telephone
	Existing Use	Proposed Use			Permit Number
	Clearly Define all items requested in the appeal. Submit plans if necessary to illustrate request.				Plans Submitted with Request <input type="checkbox"/> YES <input type="checkbox"/> NO
Request	<input type="checkbox"/> Proposed <input type="checkbox"/> Under Const. <input type="checkbox"/> Com. New Bldg. <input type="checkbox"/> Res. New Bldg. <input type="checkbox"/> Existing Bldg.				
	State why it is necessary or desirable that this appeal be approved: The code has been incorrectly interpreted, the provisions of the code do not fully apply, the requirements of this code are adequately satisfied by other means, or the strict application of any requirement of this code would cause an undue hardship.				
Justification	Signature of Owner**	Print			Date
	**If company officer, indicate name and function				

If additional space is required, attach separate sheet.

Please submit to Building and Code Enforcement Division, 2255 West Berry Avenue, Littleton, Colorado or to permits@littletongov.org.