



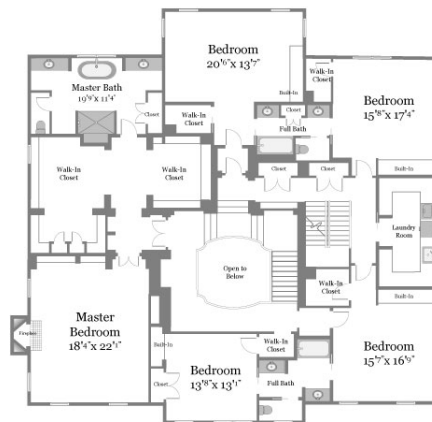
Building & Development Division
P: 303-795-3751 / F: 303-795-3707
Efax: 1-720-384-060 / www.littletongov.org

**MINOR INTERIOR REMODEL &
BASEMENT FINISH**
(under 300 square feet, non-structural)

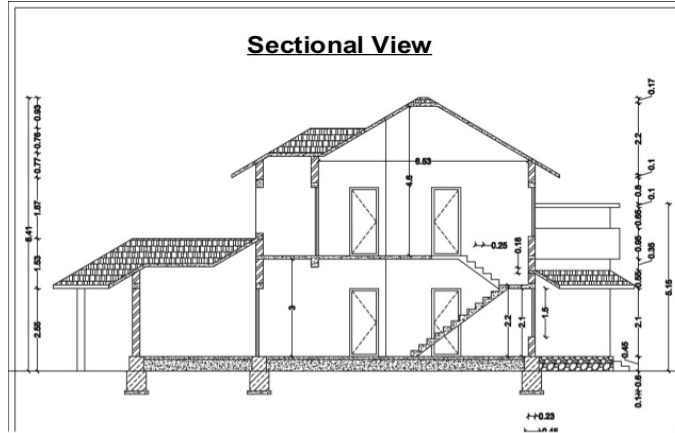
RAPID RESIDENTIAL REVIEW SUBMITTAL REQUIREMENTS CHECKLIST:

Eligible Projects:

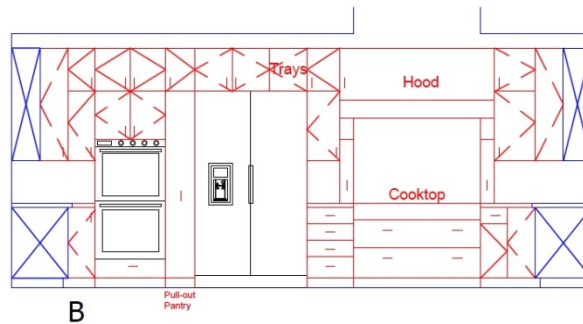
- Decks
 - Basement Finishes
 - Minor Interior Remodel (under 300 square feet, non-structural)
 - Accessory Structure (detached garages, sheds, gazebos, pergolas etc.)
 - Gas line
 - Foundation repairs
 - Roofs
 - Egress windows
 - Attached Covered Patio
 - Mobile Home
- Entire scope of work** - Identify and describe the work to be covered by the permit for which application is made. Construction documents shall be of sufficient clarity to indicate the location, nature, and extent of the work proposed, and shall show in detail that it will conform to the provisions of the building codes and all relevant laws, ordinances, rules, and regulations, as determined by the building official.
- Two (2) complete set of plans:**
- Construction documents shall be **dimensioned and drawn to scale upon substantial paper**.
 - Current floor plan and proposed floor plan – Plan, section and elevation views
 - **Plan View** - a view of an object as projected on a horizontal plane.



- **Section view** - a **view** used on a drawing to show an area or hidden part of an object by cutting away or removing some of that object. The cut line is called a “cutting plane”, and can be done in several ways.



- **Elevation view**; Drawing that shows the front or side of something.



□ **Contractor Information or Homeowner Affidavit**

- You must be licensed if you will be doing work for compensation on private property in Littleton. The license process is intended to assure quality construction practices. There are several classifications of licenses depending on the type of construction you are qualified to perform.

- Asbestos Report; contact **State of Colorado**; **303-692-2000** or **303-629-3100**, if built before **1988** for demolition, remodeling, renovation

Minor Interior Remodel (under 300 square feet, non-structural) and basement finishes:

- Draw your floor plans with dimensions drawn to scale, showing the layout of the entire basement. Label the use for all rooms
- Detail electrical outlets, smoke alarms, carbon monoxide alarms, lighting fans,
- Detail plumbing modifications, cleanout, furnace, and water heater
- Shower or tub equipped with a showerhead shall have a minimum ceiling height of 6' 8" above a minimum area 30" by 30" at shower head. See Exception 2, P2708.1

Exception 2, P2708.1

- 2. Shower compartments having not less than 25 inches (635 mm) in minimum dimension measured from the finished interior dimension of the compartment provided that the shower compartment has a cross-sectional area of not less than 1,300 square inches (0.838 m²).
- Show plumbing fixtures and the clearances around each fixture
- List window sizes/u values, types; identify emergency escape and rescue windows/ egress windows, and egress window wells with ladder and clear dimensions of window well.
- Identify modifications to the existing structure such as posts, beams, and floor joists
- Indicate height of dropped ceiling area less than 7 feet
- Show insulation values

