



City of Littleton

Meeting Minutes - Final

Board of Adjustment

Thursday, July 16, 2020

6:30 PM

Virtual Regular Meeting

Viewing and Participation Options for Virtual Meetings:

Due to COVID-19, the City of Littleton is providing virtual coverage of essential board meetings to protect the health of citizens, board and commission members and staff. Meetings will not be held in the council chamber until further notice.

Options for viewing and participating in city council meetings are as follows: watch the live telecast on Comcast or Century Link Channel 8, live on Facebook (www.Facebook.com/CityofLittleton), or visit www.littletongov.org/channel8 to watch the live stream on the city's website.

To provide written remarks for the Public Comment part of the agenda, or to comment on an agenda item for Public Hearing, please submit a statement via email to the clerk's office at ccn@littletongov.org. Comments received prior to 4 p.m. on the date of the Board of Adjustment meeting will be presented to the board.

To provide live comments during the meeting, use one of the following phone numbers to call in: 669-900-6833 (or) 346-248-7799 (or) 408-638-0968. When prompted, enter the Webinar ID: 932 4988 9109. Contact the City Clerk's Office at 303-795-3780 with any questions regarding this process.

NOTE*: Comments left on Facebook Live will not be moderated, and will not be included in the meeting minutes. Those wishing to participate in any public comment portion of the meeting are advised to view the meeting here: <https://www.littletongov.org/my-littleton/littleton-8-tv>. This broadcast has the least amount of delay.

Transitional Meeting

1. Roll Call

Present 6 - Chairman Madrid, Board Member Browning, Vice Chair Genna, Board Member Mitchell, Alternate I Holland, and Alternate II Wolvin

Absent 1 - Board Member Hummer

Nominations for and election of Board Chair

Board Member Browning nominated Board Member Madrid as Board Chair

Board Member Mitchell moved and Board Member Genna seconded to appoint Mike Madrid Board Chair. The vote is 6-0. The motion carries unanimously.

Aye: 6 - Board Member Madrid, Board Member Browning, Board Member Genna, Board Member Mitchell, Alternate I Holland and Alternate II Wolvin

Absent: 1 - Board Member Hummer

Nominations for and election of Board Vice Chair

Board Member Holland nominated Board Member Mitchell as Board Vice Chair.

Board Member Browning nominated Board Member Genna as Board Vice Chair.

Board Member Holland moved and Board Member Mitchell seconded to appoint Dave Mitchell Board Vice Chair. The vote is 3-3. the motion fails.

Chair Madrid moved and Board Member Browning seconded to appoint Don Genna as Board Vice Chair. The vote is 4-2. The motion carries.

Aye: 4 - Board Member Madrid, Board Member Browning, Board Member Genna and Alternate II Wolvin

Nay: 2 - Board Member Mitchell and Alternate I Holland

Absent: 1 - Board Member Hummer

Adjournment of Transitional Meeting to new Board Chair

2. Approval of Agenda

3. Minutes to be Approved

- a) [ID# 20-172](#) Certification of the February 20, 2020 regular meeting minutes

Board Member Mitchell moved and Vice Chair Genna seconded to approve the February 20, 2020 meeting minutes. The vote is 5-0. The motion carries unanimously.

Aye: 5 - Chairman Madrid, Board Member Browning, Vice Chair Genna, Board Member Mitchell and Alternate I Holland

Absent: 1 - Board Member Hummer

Non-Voting: 1 - Alternate II Wolvin

4. Public Comment

Citizens wishing to provide public comment prior to the meeting, or who wish to participate via phone, please see instructions listed at the top of the agenda.

Pam Chadbourne - Complaint about minutes regarding public speakers. Not enough information captured. No opportunity to weigh in on approval of minutes.

5. General Business - None

6. Public Hearing

- a) [BOA Resolution 03-2020](#) BOA Resolution 03-2020: Approving a sign variance for Shift Workspaces at 2679 W. Main St. - VAR20-0001

Chair Madrid opened the public hearing at 7:36 p.m.

Pam Chadbourne - Requested board to review email she sent. Should be considering impact on historic district. You must not act tonight.

Chair Madrid closed the public hearing at 7:41 p.m.

Response to citizen remarks - Mike Sutherland, Deputy Director of Community Development - COA from HPB not required per discussion with the city's HPB Planner.

Board Member Mitchell moved and Vice Chair Genna seconded that the board finds that the requested variance does not satisfy the criteria as specified in section 10-11-1(b) and 11-17-7-11 of the city code and therefore the variance requested is denied. The vote is 4-1 with Board Member Browning voting no. The motion to deny carries.

Aye: 4 - Chairman Madrid, Vice Chair Genna, Board Member Mitchell and Alternate I Holland

Nay: 1 - Board Member Browning

Absent: 1 - Board Member Hummer

Non-Voting: 1 - Alternate II Wolvin

7. Comments / Reports

- I. Community Development Director
- II. Community Development Staff
- III. Board Members
- IV. Chair

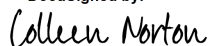
8. Adjournment

Chair Madrid adjourned the meeting at 7:58 p.m.

Minutes Certification

I hereby certify that the attached minutes are an accurate representation of motions made and action taken at the July 16 virtual regular meeting of the Board of Adjustment. I have also reviewed the video recording for the July 16 virtual regular meeting of the Littleton Board of Adjustment and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.

DocuSigned by:



Colleen E. Norton, City Clerk

Approved as amended* 08/20/2020

*Titles of board members corrected