



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Final

City Council

Tuesday, November 17, 2020

6:30 PM

Virtual Regular Meeting

1. Roll Call

Present: 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro-Tem Melin, Council Member Milliman and Council Member Grove

2. Approval of Agenda

3. Comments / Reports

a) City Manager

No report

b) City Attorney

Update on COVID dial, adding one more phase. Arapahoe County's goes into effect at 5:00 p.m. this Friday, November 20.

c) Council Members

Council Member Driscoll - No report

Council Member Elrod - The Energy Office of Colorado presented at the last DRCOG meeting I attended in regard to achieving Governor Polis' goal of 100% renewal energy by 2040 as it relates to municipalities. The Colorado State Demography office share projections of growth over the next 30 years. The Littleton Arts and Culture Commission met last week where we kicked up the strategic planning process. This will be supplemented with a citizen's survey which is being craft now. Reminder that Colorado Gives Day is coming up on December 8 and there are a lot of great non-profits in the City of Littleton.

Council Member Fey - Metro Denver Housing Initiative announced today that they have compiled a list of emergency shelters for the homeless. The list is available at https://www.mdhi.org/need_help.

Council Member Grove - Attended the monthly meeting of NGAC (Next Generation Advisory Committee). Attending the Envision Littleton Studio on November 9; participated in workgroups. KKC (Kendig Keast Collaborative) will be conducting another workshop on December 14. Attended a South Suburban Parks and Rec meeting. They have a five-year capital plan. At this time, nothing has changed in respect to Littleton. Working with Council Member Elrod and staff on Open Space Funds to bring something back to council.

Council Member Milliman - Echoes Council Member Grove's comments on the Envision series on November 9. Thank you to everybody who participated in that. Excited to be beginning the discussion about corridors and think it will open up opportunities for diverse housing options in Littleton. Kudos to Kelli Narde and Elizabeth Scofield for the Silent Disco event in downtown on October 24; very fun! Hope we get to do that again! Due to new COVID restrictions, walk-in service at the Library is suspended and curbside service for book pick-up will start on November 16. The museum will remain at 58 visitors per hour due to their vast outdoor space. Please as a healthcare worker, please wear your mask!

Mayor Pro Tem Melin - Had the opportunity to tour Triple J Armory along with the City Attorney and Chief Stephens with an eye toward council's upcoming discussion on this item.

d) Mayor

Kudos to the Next Generation Advisory Committee who presented at council's last study session. Attended an event at Bemis Library. Bemis Library and the museum are so important to our community.

4. Citizen Appearances - None

5. Public Comment

Citizens wishing to provide public comment prior to the meeting, or who wish to participate via phone, please see instructions listed at the top of the agenda.

6. Consent Agenda Items

- a) [Ordinance 44-2020](#) Ordinance 44-2020: An ordinance on second reading authorizing renewal of four farm lease agreements for South Platte Renew
approved
- b) [Resolution 76-2020](#) Resolution 76-2020: Approving an amendment to an intergovernmental agreement regarding design and construction of drainage and flood control improvements for South Platte River at Reynolds Landing
approved
- c) [Resolution 75-2020](#) Resolution 75-2020: Approving an intergovernmental agreement with Mile High Flood District regarding final design, right-of-way acquisition, and construction of drainage and flood control improvements for Jackass Gulch at Highline Canal
approved
- d) [Ordinance 28-2020](#) Ordinance 28-2020: An ordinance on second reading approving a five-year agreement with Cartegraph Systems LLC for an enterprise asset management system
approved

- e) [Resolution 73-2020](#) Resolution 73-2020: Approving a Memorandum of Understanding (MOU) between the Littleton Police Department (LPD) and the Rocky Mountain Regional Computer Forensics Laboratory (RCFL) for participation on the RCFL Task Force
approved
- f) [Resolution 74-2020](#) Resolution 74-2020: Approving an amendment to the intergovernmental agreement between City of Littleton and Jefferson County regarding the CARES Act Local Government Distributions
approved
- g) [Ordinance 47-2020](#) Ordinance 47-2020: An ordinance on second reading amending Chapter 20, of Title 3, of the Littleton City Code regarding medical marijuana centers
approved
- h) [Ordinance 48-2020](#) Ordinance 48-2020: An ordinance on second reading amending Chapter 21, of Title 3, of the Littleton City Code regarding retail marijuana establishments
approved
- i) [ID# 20-287](#) Approval of the October 20, 2020 virtual regular meeting minutes
approved

Approval of the Consent Agenda

Council Member Driscoll moved and Mayor Pro Tem Melin seconded to approve consent agenda items a through i. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

7. General Business

- a) [ID# 20-284](#) Downtown Historic District Project Update

8. Ordinances on Second Reading and Public Hearing

- a) [Ordinance 41-2020](#) Ordinance 41-2020: An ordinance on second reading adding Chapter 23, entitled Short-Term Rentals, to Title 3 Business Regulations of the Littleton City Code

Staff Presentation: Jennifer Henninger, Community Development Director

Mayor Valdes opened the public hearing at 7:24 p.m.

Karen Hawes - Questions on presentations / In favor of homeowner being on premise during duration of stay

Mark (no last name) - In favor

Angela Engel - In favor with amendments recommended by the citizens coalition

Tom Grant - In favor

Dan Radulovich - In favor with amendments recommended by the citizens coalition

Bill Barrett - In favor of owner occupied STRs

Pam Chadbourne - In favor of owner occupied STRs

Michael Orf - In favor with amendments recommended by the citizens coalition

Mayor Valdes closed the public hearing at 7:49 p.m.

Council Member Grove moved and Council Member Milliman seconded to approve Ordinance 41-2020 on second reading adding Chapter 23, entitled Short-Term Rentals, to Title 3 Business Regulations of the Littleton City Code. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

- b)** [Ordinance 42-2020](#) Ordinance 42-2020: An ordinance on second reading amending various sections of Title 3, Chapter 9 to require collection and remittance of Littleton sales tax by remote sellers

Staff Presentation: Tiffany Hooten, Finance Director

Mayor Valdes opened the public hearing at 8:21 p.m.

Dan Radulovich - In favor

Mayor Valdes closed the public hearing at 8:22 p.m.

Council Member Elrod moved and Council Member Driscoll seconded to approve Ordinance 42-2020 on second reading amending various sections of Title 3, Chapter 9 to require collection and remittance of Littleton sales tax by remote sellers. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

9. Adjournment

Mayor Valdes adjourned the meeting at 8:24 p.m.

Minutes Certification

I hereby certify that the attached minutes are an accurate representation of motions made and action taken at the November 17, 2020 virtual regular meeting of the city council. I have also reviewed the video recording for the November 17, 2020 virtual regular meeting of the Littleton City Council and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.

DocuSigned by:

Colleen Norton

Colleen E. Norton, City Clerk

Approved as submitted on December 1, 2020