



# Next Generation Advisory Committee

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Thursday, 4 Feb 2021

6:30 PM

Virtual Meeting

**Participation Options for Non-Broadcast Virtual Meetings:** Due to COVID-19, the City of Littleton is providing virtual coverage of public meetings for our boards and commissions to protect the health of citizens and staff. Meetings will not be held in person until further notice.

To participate during the public comment portion of this meeting, or to listen to the meeting live, please call **(669)-900-6833**. When prompted, enter the **Webinar ID: 930 6140 0436**.

1. Roll Call
2. Approval of Agenda
3. Approval of January 7, 2021 Meeting Minutes
  - a) **Attachment:** DRAFT Minutes 1/7/21
4. Public Comment
5. Member Check-Ins
  - a) What is a unique, non-holiday family tradition that you love?
6. Micro-mobility in Littleton
  - a) Overview of Transportation Board Meeting
  - b) Review Final Document
  - b) **Attachment:** Micro-Mobility Recommendations
7. Citizen Engagement
  - a) Condense Ideas to Key Points and Recommendations
  - b) Assign Creation of Final Document and Deadline
  - c) **Attachment:** Whiteboard Document
8. Break (5 min)
9. NGAC Topic to Finish before April
  - a) Suggestions
  - b) Discussion
  - c) Assign written feedback

10. Committee Reports

- a) Suspend until April (?)
- a) Sustainability Committee- Next Meeting February 15, 2021
- b) Zoning Committee- Next Meeting February 11, 2021
- c) DIEB Committee- Next Meeting February 25, 2021

11. Announcements

- a) Staff Report, Kathleen Osher
- b) City Council Representative Report, Pam Grove
- c) General Announcements

12. Adjournment



**1Type of Meeting:** Regular monthly, Zoom

**Meeting Number:** 9

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## Minutes

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**1. Agenda item:** Roll Call

**City of Littleton Members Present:** (2) Kathleen Osher Pam Grove

**NGAC Members Present:** (11/13) Iftin Abshir, Alyssa Campbell, Charlee Ottersberg, Catherine (Kit) Riggs, Faith Krech, Abbie Steiner, Josh Hall, Ashley Farris, Emily Przekwas, Jenny Makis, Carson Wedding

**NGAC Members Absent:** (2/13) Cassie Sander, Lydia Phillips

Meeting was delayed with delayed attendance due to technical difficulties.

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**2-3. Agenda item: Approval of Agenda / 10.1.20 Minutes**

**Overview:**

Approve agenda: Member Hall

Second: Member Campbell

Approved (11 in favor)

Meeting minutes were amended to included

Approve minutes: Member Ottersberg

Second: Member Hall

Approved (11 in favor)

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**4. Agenda item: Public Comment**

**Overview:**

Commenter #1: Pam Chadbourne

- Lives a block and a half from city center in district 1
- Thank you for amending meeting minutes from December 3
  - o This gives the city a record of any issues
  - o Next up is to amend the city table on the city website
- Access promotes public engagement
- Congratulations for the city vote to remove the sunset vote
  - o Great job on the presentation
  - o Strong presence
- Transportation and Micromobility
  - o Good job doing the work on bringing the information together
  - o We could use a system analysis
    - Where in the bigger picture does this fit.
      - Perhaps downtown is not the best place.
  - o An opportunity to hear about circulator busses

Close at 6:50 PM

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## 5. Agenda item: Member Check-Ins

- Goals for 2021
  - o Charlee: Be more intentional with my time
  - o Josh: Wife is pregnant, our goals are evolving
  - o Iftin: Be intentional and finding balance with my responsibilities
  - o Emily: Be more honest and truthful
  - o Pam Grove: no goals
  - o Abby: 5 weeks from baby 2, being ok with having two kiddos
  - o Carson: Journal more, graduate and figure out college
  - o Alyssa: I set 5 areas of focus: continuing volunteering, time with church, knew rehab, more creativity, take the LSAT
  - o Ashley: Apply to MFA programs for fiction writing
  - o Faith: Read more, be more intentional with less screens
  - o Kit: Peloton related goals
  - o Jenny: glad to get through 2020, be grateful for all that I have (relationships, etc.)

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## 6. Agenda item: Micro-mobility in Littleton

### Overview:

- Next Steps:
  - o Reach out to transportation mobility board/staff who support this board
    - Carson: the joint meeting for sustainability was helpful, I'd like to see the same
    - It may be difficult to get on the calendar, but we can reach out to the committee to see if we can have a joint meeting.
    - Potential to put together a presentation/report early
  - o Josh: have we taken a side yet?
    - Ashley: I don't think we need to take a side, but rather present our findings.
    - Josh: We should present how this will help/hurt the retention of new residents
    - Kit: I don't want us to be just an information gathering source
    - Pam: suggestion, reach out to city staff to learn what is needed.
  - o Iftin: I would like to see us make progress on this.
    - Can we do a one page writeup on the topics we talked about
      - Inclusion
      - Attract and Retain
      - Geo-fencing
      - Policies
    - I think there should be at least a policy in place
      - Alyssa: Agree, regardless if I like them or not, I agree with that being proactive measure
  - o Ashley: We have gathered strong information, but is there way to gather more information from the younger generation and the people from Littleton
    - Iftin: we have been appointed and we should feel empowered to represent our community
    - Ashley: agree, and I think we should keep in mind our community when making recommendations
  - o Emily: We have spent a lot of time on this, how can we streamline these conversations in the future
  - o ACTION:
    - Iftin to reach out to chair of transportation board and Keith Reester
    - Kathleen to reach out staff supporting transportation mobility board
    - Packet
      - Have a one pager by topic written by Jan 25, with it being consolidated and reviewed prior to the next meeting (Feb 4)
      - Iftin will send and email to allow for these topics to be divvied up.

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## 7. Agenda item: Citizen Engagement Ideas

### Overview:

- How can we get more people involved to contribute their ideas
  - o Kathleen: we have increased our polls/unique ways to engage with the community
  - o Could we bring in someone (Carl/Karl) to preview these items
    - Are there other audiences that could provide feedback

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## 8. Agenda item: NGAC Recruitment 2021

### Overview:

- a) Recruitment Posters & Social Media
  - a. Recruitment is open now, due by end of month
  - b. Interviews are slated for February
  - c. Our last committee for this term is the March meeting
  - d. Poster
    - i. We need an image to redirect folks, less text is ideal
    - ii. Josh volunteers to put together an image
    - iii. Be sure we include the Littleton Logo, if room, next gen too.
- b) High School and ACC Recruitment
  - a. How can we recruit from high school members
    - i. Student Council? Difficult right now
    - ii. Weekly updates/announcements from the school
  - b. College
    - i. Share this with polisci department heads
      - 1. Emily to tackle this
  - c. Collaborate with the Library, youth services division, etc.
- c) Interview Questions
  - a. These questions have been attached. Please review and provide feedback
- d) Term Limits
  - a. Present: LPS and ACC 1 year terms, everyone else, 2 year terms
    - i. Please send Pam Grove by Jan 15 of whether you'd like to fill a 2 year or 1 year term starting in Mar
  - b. We will allow folks to finish out their terms if they age out
  - c. Be exact with when folks are eligible.

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## 9. Agenda item: Committee Reports

### Overview:

- Sustainability Committee
  - o Next Meeting will be January 18, 2021
- Zoning/ULUC Committee
  - o Next meeting will be January 14, 2021
  - o Potentially discussing next steps with ULUC Phase 2
  - o ADU + Tiny Homes in Littleton
- DIEB Committee
  - o Next meeting will be Jan 28, 2021

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**10. Agenda item: Announcements**

**Staff Report: Kathleen Osher**

- No announcements

**Council Report: Pam Grove**

- No announcements

**General Announcements:**

- Look for an email from Iftin re: CM Elrod

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**11. Agenda item: Adjournment**

- Motion to adjourn – Member Campbell
- Second – Member Riggs
- Motion Passed – 8:38pm

## Micro-Mobility Recommendations

### Overview

Micro-Mobility refers to a range of lightweight, small vehicles that travel below fifteen miles per hour (15 MPH). For the purposes of this recommendation, the Next Generation Advisory Committee (NGAC) will focus comments on electric scooters (e-scooter). The NGAC is providing recommendations due to the approaching of an e-scooter company to the City of Littleton.

### Inclusion

The NGAC recommends e-scooters be available to the greatest number of peoples possible. Considerations to affordability should be a part of discussions when cities partner with e-scooter companies. In research, the NGAC found that after start-up in a new area, prices are increased drastically over time for companies to turn a profit. Discussing pricing policy prior to partnership would allow for necessary increases in pricing, but at a controlled rate.

The city of Littleton would be remiss if they did not also consider accessibility factors in determining their micro-mobility policy. Many services require internet access and debit/credit cards for payment, which can be a barrier for the un- and under-banked community members and those who are digitally impoverished. Cities such as Washington D.C. have enacted policies that require the services to offer a cash payment option and that their equipment be able to be accessed without a smartphone (Distract Department of Transportation).

A city may also encourage e-scooter companies to place a greater number of scooters in specific, high need, regions in exchange for an increased fleet size.

E-scooters may also bring up equitable questions regarding homelessness that should be addressed prior to entering partnerships. For example, the homeless population may be criminalized for resting in public areas, but numerous e-scooters will be given access to public areas for parking needs.

### Attraction & Retention

The NGAC finds that micro-mobility options will allow peoples who live further from downtown to travel more efficiently into the area. Younger peoples like that they do not have to drive short distances and will rather take micro-mobility options to travel over distances deemed too far to walk, but too short to drive. Studies in Santa Monica, CA, Chicago, IL, Portland, OR, and Arlington, VA found that thirty to thirty-five percent (30%-35%) of e-scooter trips would have otherwise been taken by automobile.

Micro-mobility will allow students attending Arapahoe Community College to access the downtown corridor in a faster, more efficient manner. Which may then encourage them to seek housing within the city as well as remain after the conclusion of their studies.

### Geo-Fencing

Service area limitations allow for devices to be used in geographic access zones using geo-fencing. This had been popular in large cities such as Austin and San Francisco. In addition to designating areas as permissible or prohibited, geo-fencing can allow for speed restrictions. Designated parking areas help to encourage positive public behavior by simply considering these devices have a "home." By designating a specific area for scooters or bikes, users not only know where to reliably find a device, but also can encourage the devices to be returned there. Designating parking areas will also help alleviate fleet vehicles being left in hazardous places. E-scooters can clog sidewalks

January 25, 2021

and limit mobility of the disabled community. To identify appropriate parking areas, a study would need to be completed.

Geo-Fencing will allow the City of Littleton to designate specific no-drive zones, or specific parking zones throughout the city. Some members of NGAC recommend downtown Main Street and Alamo Street as no-drive zones due to the narrow sidewalks.

This technology can also track duration of trips, starting and ending points, and provide demographic data of the riders to the city to use.

### Policy

The major policy point that will need consideration is safety, including the safety of riders, pedestrians, and other vehicle operations. The number one reason for cities banning the use of micro-mobility is due to citizen deaths. Multiple injury reports from Denver include head injuries, broken bones, scratches, and lacerations. Pedestrian and rider safety need to be paramount when considering micro-mobility policies. The NGAC recommends the consideration of helmet requirements for individuals under the age of eighteen (18). This would be required by the city and implemented by the e-scooter company. City-wide speed limits and geo-fencing have been successful in limiting rider related injuries in cities such as Washington DC and San Francisco.

Another policy consideration is equipment requirements (such as operational speed limits) and permissible areas of operation, such as prohibitions from operating devices on sidewalks, bicycle lanes, or pedestrian malls. City infrastructure will need to meet the needs of micro-mobility and should address if vehicles may operate on sidewalks or only in bike lanes or streets. This may be an opportunity to implement bike/scooter lanes along Littleton Blvd. or Main Street.

One policy consideration that helps to address many concerns is device caps. Device caps are designed to limit the number of bicycles, scooters, or other devices that can be used for micro-mobility. This can be done by limiting the number in a category or by a particular operator. This type of policy can be difficult to establish early on because it will often require a study to be conducted first to determine the appropriate number. Caps could also have unintended consequences of constraining demand or the size of service areas.

The City of Littleton can require micro-mobility companies to submit a proposal and business plan that will consider the safety of its citizens and visitors, disabled access, equitable access, community outreach, labor, sustainability, experience, and qualifications.

“Curb space management is a term used to describe a transportation design and policy approach that requires curb access to be planned, designed, operated, and maintained to enable safe, convenient, and multimodal access for all transportation users.”

### Conclusion

The NGAC finds that micro-mobility will continue to make strides in cities and the shift to e-scooters is highly likely. The City of Littleton should be proactive in addressing common concerns and creating policies to address these prior to the start of any operations in the City of Littleton. Regardless of opinions on micro-mobility, it is important to have clear and decisive policies in place to ensure the needs of the community are being met.



## BRAINSTORM SESSION:

### Current Methods:

Social Media(Twitter, FB), Nextdoor, Website, Channel 8, Newspaper/Newsletter

Print: stories due first week in March for the April issue (could be a good way to promote the committee)

Why should I care? What is in it for me?

- This falls into messaging

Civic engagement, you can make a difference on the local level, get involved

Are the topics engaging?

- Kit: we care deeply, but what we care about may be different than the topics being presented.

People are not engaging because what is being asked is not of interest.

- our ecosystem/environment for example

- Providing opportunity to share what it is that is important

How can we capture public comment, when council meetings may feel daunting.

- some may feel nervous if they are not completely knowledgeable

What are other ways to get people to share what is important to them?

Is there a way for people to submit topics for us to discuss? email, anonymously?

Could the city go live? do an AMA?

People want to hear the why?

Can we get to the meat of why, vs the technical items

How can we encourage the connection between local gov't and daily lives

How can we come to where the people are (vs having them come to us) > make this flashier, more attractive, etc.

The engagement problem will fix itself when people are asked what they care about. Chicken v egg. Solving the symptom vs the illness

Need to connect on an emotional level, point how the impact, the why

Great deal of fetching that needs to be done.

It takes a great deal of effort to be engaged

In Denver, there is a group: Warm Cookies of the Revolution

- they get artists involved to help demistify the process/topics.

Helps to make topics more concise - one pagers to break down topics

There is a level of control and power involved. It can be jarring to see the reality of what a council can control.

- a lot of the work also happens outside of city council

More educational aspect around what can be done/where the power is.

There is going to be a citizen meeting hosted by CM Fey (Jan 21 at 6pm)

Emails do make a difference (your own story)

Need to be open and willing to have the tough conversations

Young people consume their info in non-traditional, much quicker ways. The info put forth needs to meet this

# Introduction

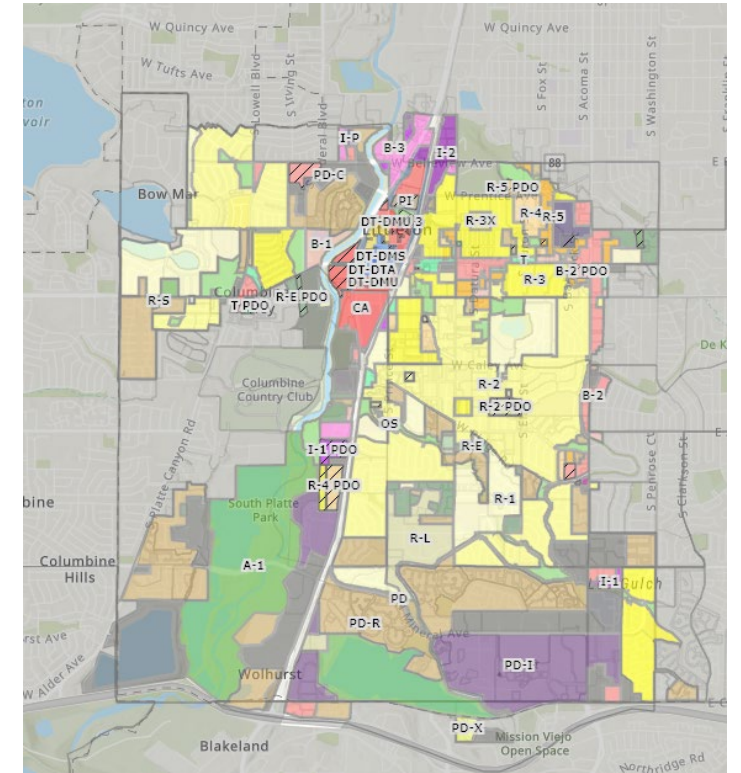
## Why am I ineligible for NGAC?

- A. I don't live in Littleton?
- B. I am too old?
- C. I work for the city?

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# A Bit More About Me

- **Master's of Urban & Regional Planning (MURP)**
- **Master's of Public Administration (MPA)**
- **American Institute Certified Planners (AICP)**
- **Born and raised in Colorado**
- **Skiing, paddle boarding, brewing**
- **Podcasts and books x2 speed**
- **Served as chairperson on ECEAC**
- **I Love Planning!**

# ULUC Engagement Overview

## Surveys and Media Content

[www.EnvisionLittleton.org](http://www.EnvisionLittleton.org)

- 1. Mobility, Transportation Choices, Connections**
- 2. Fiscal Health, Economic Development**
- 3. Housing, Inclusive & Attainable Community**
- 4. Building, Site, and Urban Design**

# Sample Survey Questions:

## HOUSING AND NEIGHBORHOODS



- **Would you consider yourself housing burdened ? (spending 30% or more on housing each month)**
- **What housing options and choices, in your opinion, would best support Littleton's housing needs and goals?**
- **Are there housing types that are not currently allowed in neighborhoods that should be?**

## TRANSPORTATION



- **What is your primary mode for commuting?**
- **How could the zoning code support different modes of transportation?**
- **If businesses were incentivized to offer amenities for bicyclists (secured bike parking, shower facilities, tool stations) would more employees bike to work? If not, why?**

**What survey questions or formats work better?**



# Media Platforms



Surveys and Media Content  
[www.EnvisionLittleton.org](http://www.EnvisionLittleton.org)



Instagram

What avenues work best?

# Engaging Content



- **Survey preface videos**
- **Context videos regarding:**
  - **Comfortable pedestrian and bike friendly design**
  - **Character types: what it is today vs. the future character**
- **Infographics**
  - **The difference between infill, redevelopment, and adaptive reuse**
  - **Housing options and multigenerational housing**
- **Public generated content:**
  - **Examples of good construction, good design**
  - **Response narratives on a topic**
- **Survey on Specific Code (during public comment)**

# What engages you?

- 1. Best use of sub-committees?**
- 2. Using the committee**
- 3. Leveraging the NGAC networks**

**Next Envision Studio: 2/10**

**[EnvisionStudio5Neighborhoods.Eventbrite.com](https://www.eventbrite.com/e/EnvisionStudio5Neighborhoods)**

