



Building & Code Enforcement Divisions  
2255 West Berry Avenue  
Littleton, Colorado 80120  
303-795-3751

Permit Number(s): \_\_\_\_\_

**APPLICATION FOR:**

- OUTDOOR DISPLAY OF MERCHANDISE
- OUTDOOR SEATING/PLANTERS

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Owner/Applicant/PERMIT HOLDER: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Property Owner(s) Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

This permit is hereby requested by the above business to allow:

- The outdoor display of merchandise for a total period not to exceed one year subject to Littleton City Code section 8-1-5 (E) and the following conditions; or
  - The placement of outdoor seating and/or planters subject to Littleton City Code section 8-1-5 (B).
1. The permit holder shall comply with the site plan illustrating the location of the outdoor merchandise display, or outdoor seating/planters which is signed as approved by the City, and attached hereto and incorporated herein to this permit.
  2. The outdoor merchandise display or outdoor seating/planters are permitted on the sidewalk along the front face of the store, with the condition that a clear area of at least six feet be maintained to allow passage of pedestrians. This clear area is noted on the approved site plan. The outdoor display of merchandise cannot exceed 10 square feet in area, a maximum of 3 feet from the building face.
  3. The permit holder shall maintain the following insurance: Commercial general liability with coverage of combined single limits for bodily injury and property damage of at least \$1,000,000 per single occurrence and \$1,000,000 annual aggregate. The certificate of insurance shall name the City of Littleton as an additional insured. Permit holder shall provide the City at least 30 days' written notice prior to any cancellation, nonrenewal or material change in the coverage provided. The required insurance shall remain in full force and effect for the term of the permit. A certificate of insurance shall be submitted with this application.
  4. The permit holder agrees to hold the City harmless against any claims, liabilities, damages or lawsuits arising from the location of said use on public right of way.

I hereby accept the terms and conditions stated above, and will abide by them for the duration of the permit.

Permit Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Fee Paid \$\_\_ NO COST\_\_

**Submittal Checklist:**

- Site Plan
- Insurance Certificate naming the City of Littleton as Additional Insured
- Drawing or photo of display/seating or planters

CITY APPROVAL (sign & print name): \_\_\_\_\_ DATE: \_\_\_\_\_