



Building & Code Enforcement
 2255 West Berry Avenue
 Littleton, Colorado 80120
 Phone: 303-795-3751

Permit Number: _____

SPECIAL TEMPORARY SIGN PERMIT APPLICATION

Business Name: _____

Business Owner Name (Applicant / Permit Holder): _____

Email: _____ Phone Number: _____

Subject Address: _____

Property Owner Name: _____ Phone Number: _____

Email: _____ Sign Valuation (All materials/labor): \$ _____

The following documents are required submittals with this application: Site Plan and Sign Drawings or Photos (including dimensions, size, materials) and Support and Anchoring System detail. Sign Valuation (All materials/labor): See Permit Fee Schedule.

For special temporary signs you may have four (4) permits per calendar year for a cumulative period of (120) days per year.

BEGINNING DATE: _____ **END DATE:** _____

BANNERS: How many? _____ Size of each (height & width): _____

FEATHER BANNERS: How many? _____ Double or Single sided? _____
 Size of each (height & width) **height 12ft maximum:** _____

WIND SIGN (PENNANTS): How many? _____
 Size of each: _____

AIR OBJECTS/BALLOONS: How many? _____
 Size of each: _____

I hereby accept the terms and conditions stated above, and understand there are additional conditions and code requirements not listed here that must be complied with.

Applicant / Permit Holder Signature: _____ Date: _____

Printed Name: _____ Fee Paid: \$ _____

Submittal Checklist:

- Site Plan
- Sign Drawing or Photo and Anchoring/ Support System detail

CITY APPROVAL (sign & print name): _____ **DATE:** _____